



Tournament Committee

Policy: Preparation and Administration of BAWA Calendar

1. Extracts From TC Terms of Reference

The TC shall: Develop the annual playing calendar for BAWA events for approval by the MC and publish it on the BAWA website.

Changes to the approved calendar that involve only Club congresses are approved by the TC.

Changes to BAWA operated events (State or ABF licenced events) should be endorsed by the TC and approved by the MC.

Operational control of metropolitan State events resides with the TC once the event is open for entries.

2. Consideration of Major ABF Events

The ABF Calendar will be considered in timetabling all State events in the BAWA Calendar.

An objective in drafting the BAWA calendar shall be that BAWA Open and Women's championship events will not clash with major ABF PQP events.

Exceptions may arise in particular years or when events in the ABF calendar are rescheduled following approval of the BAWA calendar for the coming year.

3. BAWA State Selection Events

The ABF has firm guidelines for how and when states need to advise the ABF of their teams for the annual ANC.

There are also logistical constraints regarding lead times for planning travel, accommodation, etc.

Hence the "window" for completion of state selection events is relatively constrained and scheduling of these events shall take precedence over all other Calendar matters.

It is recognized that there will need to be flexibility from year to year in scheduling other BAWA events and club congresses to facilitate the timetabling of state selection events.

4. Scheduling Of Established Club Congresses

Definition: “Established” – a congress that has been held within a recurring or adjacent month for a period of five or more years.

Wherever practicable, an objective when drafting the BAWA calendar shall be to aim to accommodate established club congresses within the relevant or adjacent month.

Three primary triggers for exceptions are: timing variances of Easter, scheduling of state selection events and scheduling of similar events that are limited by masterpoints.

5. Requests By Clubs for New or Extended Congresses

Any request by a club to add a further congress to the regular BAWA calendar (whether it be a new event or extension of an existing congress) will be considered if the relevant date is available in the calendar and the integrity of other scheduled events is not compromised.

If the request is approved, the following constraint shall apply and this shall be confirmed in writing to the requesting club:

Approved for this year. Approval for future years will be contingent on availability after scheduling of BAWA events and established congresses.

6. Record Keeping

The person responsible for managing the calendar shall provide the TC secretary with an editable version (eg Word or similar) of each update of an approved or circulating draft calendar. This will ensure back-up in dual locations.

6 June 2024